

Lau, Raymond W.

From: Roethig, Hans-Juergen
Sent: Wednesday, April 04, 2001 5:03 PM
To: Lau, Raymond W.; Gullotta, Frank P.; Nelson, Bettie L; Carchman, Loreen; Hirnikel, Daniel J.; Elves, Robert G.; Kinsler, Robin D.
Cc:
Subject: US ACCORD Clinical Program Meeting

Dear colleagues,

Thank you for your willingness to join the project team for project 1169 US ACCORD Clinical Program. I am planning the first team meeting next week with following agenda:

1. Welcome (HJR)
2. Roles and responsibilities of team members (HJR) ✓
3. Description of test product (RE) ✓
4. Presentation of clinical plan (HJR)
5. Discussion of plan (all)
6. Discussion of draft protocol summary (all)
7. Tentative time schedule (RL)
8. Summary, conclusions, and action list (HJR)

I will do the timing through the Outlook scheduler.

Best regards
Hans

A1

9:00 - 12:00

June 1 - Product available

* Confirmed agreements already
* Then protocol running

RWL - Project Plan
Loreen - contract
Dan/RWL - part
Frank - questions
Robin - biomarkers
Willy für Robbie
- products + training
Bettie - Patienten

A1 - tel = 45858

or 274 5858

Agenda
Team members &
resp.
Draft protocol sum.

TLI - New Accord; new device + cig

RWL-Project planning & controlling

PM3006505004